

**Special Meeting**

**July 31, 2019**

The meeting was called to order by Board Vice-President Stephanie Jang at 6:00 p.m.

Location: Early Childhood Center, 270 First Street, Palisades Park, NJ.

The assemblage saluted the flag.

In attendance: Stephanie Jang, Eun Min, Barnabas Woo, Jeffrey Woo, Timothy Yang  
Dr. Cirillo

Absent: Thomas Matarazzo, Jason Kim, Rebekah Lee, John Mattessich

**Statement of Presiding Officer:** In compliance with the Open Public Meetings Act, P.L. 1975, Chapter 213, I hereby state that adequate notice of the meeting has been given by written notice dated July 27, 2019.

The meeting has been:

- Posted in all school buildings
- Advertised with a least one of the Board's official newspaper
- Communicated with the Borough Clerk

The Board proceeded with New Business. Mr. Jeffrey Woo made a motion, seconded by Mr. Timothy Yang to appoint a board attorney due to the resignation of Matthew Petracca, Esq. at the June 26<sup>th</sup> board meeting:

BE IT RESOLVED, that the Board appoints the following law firm to perform all legal services for the Board on an as needed basis in the areas of General Counsel, Special Education and Labor/Personnel matters:

The Choi Law Group, LLC  
Ridgefield Park, New Jersey  
Attorney Fees: \$150.00 per hour  
Paralegal/Support Services: \$75. 00 per hour  
Term: 07/31/19 – 12/31/19

Roll Call: Ayes – Jang, Min, Woo, Woo, Yang

BE IT RESOLVED, that the Board upon the recommendation of the Superintendent submits the "School Safety Self-Assessment Report" for the 2018/2019 school year to the NJ Department of Education.

Motion by: Jeffrey Woo

Seconded by: Timothy Yang

Roll Call: Ayes – Jang, Min, Woo, Woo, Yang

### **Report of the Superintendent:**

Dr. Cirillo congratulated Mr. Choi on his appointment.

August 6, 2019 is "National Night Out". This annual event promotes police-community camaraderie. Various programs sponsored by our local police department will be held at the Lindbergh School field – 6:00 – 9:00 p.m.

Sunday night there was a minor fire in the high school lobby due to a "faulty motor" in the HVAC unit. The fire department responded immediately. No one was injured and no serious damage to the school lobby.

Dr. Cirillo met with Mayor Chung, the Borough Administrator, the Borough Auditor and the Borough CFO to discuss preliminary figures associated with the referendum that will be presented to voters at the November 5<sup>th</sup> general election.

### **Minute Approval: June 19, 2019 – Regular Meeting**

Motion by Barnabas Woo, second by Eun Min to accept the minutes.

Roll call: Ayes, Stephanie Jang, Eun Min, Barnabas Woo

Jeffrey Woo and Timothy Yang recused due to absence at that meeting. Motion does not pass. The minutes will be presented again at the August board meeting.

### **COMMITTEE REPORTS ARE ATTACHED**

### **Audience Participation:**

Motion by J. Woo, second by B. Woo to open the meeting to audience participation. All ayes on roll call.

Cathy Doheny – Teacher/PPEA President asked when the next meeting on the proposed referendum will be take place. Dr. Cirillo responded that he will announce that date in the near future. The meeting will be advertised and posted on the district's website.

There are no other participants.

**Motion to Adjourn:** Barnabas Woo, second by J. Woo, All ayes on roll call.

Palisades Park Board of Education  
Palisades Park, New Jersey

July 31, 2019

Report of the Finance Committee – Mr. Jeffrey Woo

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the following Nonpublic school state aid entitlements for the 2019/2020 school year:

• Security Aid	\$50,850.00
• Nursing Service Aid	\$32,883.00
• Textbook Aid	\$17,869.00
• Technology Aid	\$12,204.00

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the July 15, 2019 payroll in the amount of \$184,437.77 and the July 30, 2019 payroll in the amount of \$188,399.66.

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a salary adjustment request for the following:

Cody Groncki  
Present Step/Salary: Step 2 BA  
\$50,443.00  
Adjustment: Step 3 BA+15  
\$51,593.00\*  
(\*Pending negotiations)

- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a contract agreement with “Home Care Therapies/Horizon Healthcare” to provide Substitute Nursing services and 1.1 Nursing Services for special needs students for the 2019/2020 school year.

RN coverage: \$54.00 per hour, LPN: \$48.00 per hour, 1.1 Nursing: \$56.00 per hour

- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the financial reports of the Business Administrator/Treasurer of School Moneys for the month ending June 30, 2019, and furthermore the Board certifies that in accordance with NJAC 6:20-2A no major account or fund in the 2018/19 budget has been over-expended, and that sufficient funds are available to meet the district’s financial obligations for the remainder of the 2018/19 fiscal year. (Full Report on file in the Business Office)

- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the attached list of “stale-dated” checks to be cancelled:

Finance Committee

7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves payment to the following staff members who worked on the ELA Curriculum:

- Maria Fierro – Kindergarten
  - Stefanie Clark – First Grade
  - Nicole Sullivan – Second Grade
  - Patricia Hanlon – Third Grade
  - Jaclyn Jacobs – Fourth Grade
  - Talar Minoyan – Fifth Grade
  - Michele Martini – Sixth Grade
  - Diane Cundari
- 10 hours each @ \$30.00 per hour

8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the May 2019 & June 2019 list of budget transfers in accordance with Title 18A:22-8.1, and furthermore designates the Business Administrator to make budget transfers between line items as necessary between monthly meetings of the Board.

9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the voucher list for the month ending July 31, 2019 in the amount of \$664,265.64:

• Fund 10 (General Current Expense)	\$663,570.64
• Fund 20 (Special Ed Revenue)	<u>\$ 695.00</u>
	\$664,265.64

Motion by: J. Woo

Second by: T. Yang

Roll call: Ayes – S. Jang, E. Min, J. Woo, B. Woo, T. Yang

Palisades Park Board of Education  
Palisades Park, New Jersey

July 29, 2019

Report of the Buildings & Grounds Committee – Mr. Timothy Yang

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the 16<sup>th</sup> Annual National Night Out at the Lindbergh School field on Tuesday, August 6<sup>th</sup> between the hours of 6:00 p.m. – 9:00 p.m. Rain date: August 8<sup>th</sup>
  
- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the use of the three (3) school building locations to be used as “emergency” shelters for the Borough of Palisades Park.

Early Childhood Center: 270 First Street, Palisades Park  
Lindbergh Elementary School: 401 Glen Avenue, Palisades Park  
Jr/Sr High School: 1 Veterans Plaza/East Columbia Avenue

Motion by: T. Yang

Second by: J. Woo

Roll call: Ayes – S. Jang, E. Min, J. Woo, B. Woo, T. Yang

Palisades Park Board of Education  
Palisades Park, New Jersey

July 31, 2019

Report of the Personnel Committee – Mr. Jeffrey Woo, Chairman

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent accepts the following staff member resignations:

Kaitlyn Callaghan  
Pre-school Teacher  
Effective: 07/24/19

Heather Farley  
School Psychologist  
Effective: 07/24/19

Kelly Lee  
B.S.I. Teacher  
Effective: 07/05/19

Seongmi Kim  
Teacher of Korean  
Effective: 07/25/19

Julie Vlagic  
Special Ed Teacher – ECC  
Effective: 07/31/19

- 2.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of the following new staff members for the 2019/2020 school year:

Anthony Almeida  
Ramapo College  
Teacher of Mathematics  
Step 1 BA+15 - \$51,143.00 \*  
(Replacing E. Krupinska)

Erin Wright  
Seton Hall U.  
Teacher of Students with Disabilities  
Preschool – Grade 3  
Step 4 MA+15 - \$55,493.00 \*

Songul Yalcin  
Queens College  
MS – Education/BA - Psychology  
Step 2 6 year - \$57,443.00  
(Replacing Su-Ming Teo)

**Personnel Committee**

2.)

Tamara Tarantino  
William Paterson U.  
BA – Elementary K -6  
PreK – Grade 3  
Step 1 BA+15 - \$51,143.00 \*  
5<sup>th</sup> Grade ELA leave  
(9/1/19 – 6/30/20)

Shamainie Bugo  
William Paterson U.  
BA – PreK – Grade 3  
Teacher of English as a Second Language  
Step 1 BA - \$50,443.00 \*  
Leave Replacement for L. Nova  
(October 2019 – February 2020)

- 3.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Joanna Hali as Senior Class Advisor for 2019/2020 school year.  
Stipend: \$3,895.00
- 4.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Debra Youmshakian as the Supervisor of Math/Science (Grades 5 -12) for the 2019/2020 school year. (Stipend as per contract)
- 5.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Andrew Garcia as the Supervisor of English/History (Grades 5-12) for the 2019/2020 school year. (Stipend as per contract)
- 6.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the appointment of Joanna Hali as the Supervisor of Curriculum & Instruction - Grades P -12. This leave replacement will begin September 1, 2019 – February 2020.
- 7.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, effective 09/01/19 – 06/30/20

Olga Berkin  
CE – General Science/Biology  
Step 5/6 BA+15 - \$52,507.00\*  
(Replacing Christa Darajky)

**\*Salary Pending Negotiations**

**Personnel Committee**

- 8.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the following appointment, effective 09/01/19 – 06/30/2020

Jessica Janiec  
Montclair University  
Elementary K – 6  
Step 1 BA - \$50,443.00\*  
4<sup>th</sup> grade leave replacement  
(Jennifer Valli)

- 9.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves the **attached** list of Child Study Team evaluators for the 2019/2020 school year:

Motion by: J. Woo

Second by: T. Yang

Roll call: Ayes – S. Jang, E. Min, J. Woo, B. Woo, T. Yang



Palisades Park Board of Education  
Palisades Park, New Jersey

July 31, 2019

Report of Student Activities/Field Trips – Mr. Jeffrey Woo

- 1.) BE IT RESOLVED, that the Board upon the recommendation of the Superintendent approves a trip to Orlando, Florida for the high school “dance team”. The dance team will participate in the Nationals competition. The team/coach will leave on Thursday, February 20, 2020 and return on Monday, February 24, 2020.

Motion by: J. Woo

Second by: T. Yang

All eyes on roll call